

VACANCY – ASSISTANT MANAGEMENT ACCOUNTANT



SALARY:	£23K - £27K p/a
HOURS:	08.30AM – 5.00PM
LOCATION:	WFH & OFFICE (RG27 9HX)
EXPERIENCE:	REQUIRED

We currently have an exciting opportunity for you to join STI Ltd as an **Assistant Management Accountant**. This role is offered on a full time, permanent basis in return for a competitive salary of **£23,000 - £27,000 per annum**.

You will be working remotely 3-4 days a week, and office based 1-2 days per week. All applicants must be within a commutable distance to Hook, Hampshire.

For this role you will need 1-2 years' experience of working within a Finance Department, AAT Level 3 / 4 (or equivalent), and be prepared to work, or already be working, towards CIMA or ACCA qualifications.

STI are a specialist Contract Electronics Manufacturer, serving world-class customers in high-reliability industries by providing a complete set of electronics design and manufacturing solutions in both printed circuit board assembly (PCBA) and full box-build manufacturing.

We have a longstanding and enviable history of supply excellence to the aerospace and defence sectors. This ranges from cockpit avionics through to in-flight entertainment systems

We offer excellent career opportunities, 23 days holiday (plus Bank Holidays & Flex Days), Company Pension, Health Cash Back Scheme, Flexi-hour scheme.

As an Assistant Management Accountant, you will provide all necessary financial support to the Finance Business Partner to ensure compliance with all monthly reporting.

The role will involve:

- Providing accounting assistance and support with accounting standards and policies
- Assisting in the preparation of monthly management accounts
- Taking the lead for the sales reconciliation, including deferred and accrued revenue
- Taking ownership of the Fixed Asset (CapEx) Process
- Overhead analysis and review
- Carrying out monthly balance sheet reconciliations
- Ownership of the GRNI reporting
- Revaluation of accounts receivable/payable balances
- Assisting in compiling Tax schedules to assist with preparation of Corporation Tax filing, and supporting with any Tax queries
- Assisting the Finance Business Partner in the preparation of information required for audits and reports
- Deputising, on occasion, for the Finance Business Partner or General Ledger Administrator

Experience of working within a manufacturing business would be advantageous but not essential. You will, however, need excellent Microsoft Office skills, using mainly Excel and Word, a hands-on approach to detailed reconciliation work and month end processes, and excellent attention to detail.

- **A full job description is available on request**
- **All applicants will need the Right to Work in the UK as Sponsorship cannot be offered for this role.**
- **The ability to achieve UK security clearance may be required for some roles.**