



JOB PROFILE

JOB TITLE: Production Technician	DEPARTMENT: Poynton – Manufacturing	REPORTING TO: Manufacturing Team Leader
MAIN PURPOSE OF JOB: To Manufacture Electrical and Electronic Bespoke Assemblies.		
MAIN RESPONSIBILITIES & KEY TASKS: <p>Typical work may comprises of :-</p> <ul style="list-style-type: none"> • Wiring, soldering and crimping to a high standard • PCB modification to component level • Use of hand tools and crimping tools • Working to engineering drawings and procedures along with Bill of Materials • Small mechanical assemblies • Computer literate including MS Excel, Word and Outlook <p>Health and Safety</p> <ul style="list-style-type: none"> • Ensure that all health and safety requirements are followed in line with company policy and procedures <p>Training, Learning and Development</p> <ul style="list-style-type: none"> • Opportunities to develop skills with in-house training 		
REPORTING/SUPERVISORY STRUCTURE: • Reports directly to: Manufacturing Team Leader		
QUALIFICATIONS: <ul style="list-style-type: none"> • Proven Electronic Assembly and Wiring experience • IPC Qualification desirable but not essential 		



<p>KNOWLEDGE AND SKILLS:</p> <ul style="list-style-type: none"> • Able to work effectively to deadlines • Ability to work closely with designated team members to achieve quality and delivery targets • Good levels of dexterity, ability to work on fine detailed work when required • Demonstrates a proactive approach. 	
<p>EXPERIENCE:</p> <ul style="list-style-type: none"> • Experience within a similar role or electrical/electronics manufacturing environment 	
<p>SPECIAL FEATURES: any “out of norm” features of the job.</p> <ul style="list-style-type: none"> • Flexibility - be available to work overtime or off site if the job requires • Must be able to obtain an SC Security Clearance 	
<p>JOB HOLDER: Signature & Date:</p>	<p>MANAGER: Signature & Date:</p>

This job profile sets out the main dimensions of the role it describes. It does not identify all individual tasks, which may be expected to change from time to time to meet operational needs.